

# CHECKLIST FOR DRAFT SCHEDULE DRESSAGE 2007



**Event** (category): CDI 2\*-CDI 3\*

**Date:** 31.08.07-02.09.07

**Place:** Moscow Region

**NF:** Russia

## GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 22nd edition, revision effective 15 April 2007,
- FEI General Regulations, 22nd edition, revision effective 1<sup>st</sup> June 2007,  
FEI Veterinary Regulations, 10<sup>th</sup> edition, effective 1<sup>st</sup> June 2006,
- The Rules for Dressage Events (22<sup>nd</sup> edition, effective 1st January 2006), and if applicable the Rules for the World Cup Dressage Events.
- All subsequent corrections and modifications to the above Rules and Regulations as published by the FEI.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age, and that riders and horses are registered with the FEI.

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**This schedule is approved, provided the corrections and additions as made by the FEI have been made. The National Federation and Organising committee are obliged to ensure that the mandatory sections in the approved schedule is forwarded to guest NFs and Officials for their information.**

### **THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE**

**The following must be printed in the schedule**

Approved by the FEI

Lausanne, on

Signature :

Eva Salomon  
Director  
Dressage Dept.  
FEI World Cup™ Dressage

## GENERAL INFORMATION

### 1. EVENT NUMBER

### 2. DENOMINATION OF EVENT (Art. 103, 420.1, 445)

**STATUS:**  CDI1\*x **CDI2\* x CDI3\***  CDI4\*  CDI5\*  CDI-W  
 CDIO2\*  CDIO3\*  
 CDIY  CDIOY  CDIJ  CDIOJ  CDIP  CDIOP  
 CDI-Ch  CDIO-Ch  Young Horses  
 Championship  Games

DATE (dd/mm/yy): 30/08/07 – 02/09/07

PLACE: Moscow region

COUNTRY: Russia

### 3. ORGANISERS

Name: Federation of Equestrian Sports of Russia

Address: 119992 Russia, Moscow  
Luzhnetskaya nab, 8

Telephone: +7 495 234 32 28

Fax: + 7 495 234 32 27

Email: [efr@roc.ru](mailto:efr@roc.ru) Website: [www.fksr.ru](http://www.fksr.ru)

Name: KSK "Otrada"  
Address: p/o "Otradnoe"  
Krasnogorskiy District  
143 442 Moscow region

Telephone: +7 495 739 26 07

FAX: +7 495 739 26 07

Email: [info@otradaclub.ru](mailto:info@otradaclub.ru) Website: [www.otrada.su](http://www.otrada.su)

### 4. COMPLETE POSTAL ADDRESS OF THE SHOWGROUND

Street: KSK "Otrada", ZAO AK "Otradnoe", p/o "Otradnoe"  
Krasnogorskiy District

Postal: 143 442

Code

City: Moscow region

**5. ORGANISING COMMITTEE (Art. 101.6)**

Honorary President : Mr. Alexander GORNOSTAEV  
Deputy of the Head of the Government of Moscow  
Region

Show Secretary : Ms. Olga RYNDINA  
efr@roc.ru

**6. EVENT DIRECTOR**

Name : Mr. Nikolay GOGOL

Address: KSK "Otrada", ZAO AK "Otradnoe"  
p/o "Otradnoe", Krasnogorskiy District,  
Moscow region  
143 442

Telephone: +7 495 739 26 07 Fax: +7 495 739 26 07

Email: irinavet@otrada.su

**OFFICIALS****1. GROUND JURY : (Art. 148, 153, 437, 446)**

President :	Mr. Peter ENGEL (GER)	"I" ✓
Member :	Mrs. Maja STUKELJ (SLO)	"I"
Member :	Mrs. Nataliya PETUKHOVA (BLR)	"I" ✓
Member:	Dr. Igor KOGAN (RUS)	"I" ✓
Member:	Mrs. Judra KASARINA (LTU)	"C" ✓
Member:	Mrs. Irina LUDINA (RUS)	"C"

**FOREIGN JUDGE :**

Name : Mrs. Nataliya PETUKHOVA (BLR) "I"

Email address: bel-fed@mail.ru

**CHIEF STEWARD :**

Name : Mrs. Galina GURJYANOVA (RUS) ✓

Email address: efr@roc.ru

**FEI VETERINARY DELEGATE :**

Name : Mrs. Ekaterina IVANOVA (RUS) ✓

Email : KIV777@yandex.ru

**I. SPECIFIC TECHNICAL CONDITIONS (Art. 429)****1. VENUE :**

The  CDI1\*  xCDI2\*  xCDI3\*  CDI4\*  CDI5\*  CDI-W  
 CDIO2\*  CDIO3\*  CDIY  CDIOY  CDIJ  CDIOJ  
 CDIP  CDIOP  CDI-Ch  CDIO-Ch  Young Horses  
 Championship  Games

will take place:  indoors  outdoors ✓

**2. COMPETITION ARENA :**

Sand arena - dimensions : 20 x 60 m ✓

Total dimensions : 20X60 m, sand

**3. PRACTICE ARENA :**

Sand arena - dimensions: x 20 x 60 m or  other,  
 3 practice arenas, sand ✓

**4. INVITATIONS**

Number of NFs invited : 20 ✓

State which NFs are invited : BLR, BUL, SZE,  
 EST, FIN, FRA, GER, HUN, ISR, KAZ, LAT, LTU, MDA, NOR, POL, SVK, SLO,  
 SWE, UKR, UZB

Number of home riders : CDI3\* up to 20

CDI2\* up to 15

Number of riders per NF : max 3

Number of horses per rider : 3

Competitors are invited by the Organising Committee through their NF.  
 One groom per rider.

**II. ENTRIES (Art. 121)**

Entries in Principle : 1<sup>st</sup> of August 2007

Nominated Entries : 14<sup>th</sup> of August 2007

Definite Entries : 24<sup>th</sup> of August 2007

Last date for substitutions:

Entry fee per horse: 150 Euro

Starting fee per horse (if any):

**"NB : Withdrawals after the date of definite entries or no-shows will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show."**

**5. FACILITIES OFFERED (Art. 132, 133)****A) COMPETITORS**

Hotel : Name, address, tel. no. Hotel "Planernaya", OUSC "Planernaya", p/o Filino, Khimkinskiy District, Moscow region. Tel. +7 495 575 26 21

Accommodated (bed and breakfast) from 29.08.07 to 03.09.07 at OC  competitor x expense ✓

Meals : at the expense of OC  competitor x from 30.08.07 to 03.09.07 at the hotel and at the showground. ✓

**B) GROOMS**

Requests for accommodation must be sent with entries.

Cost of accommodation will be at the cost of OC  competitor x from 29.08.07 to 03.09.07. ✓

Meals : at OC  competitor x expense from 30.08.07 to 03.09.07 where at the hotel and at the showground. ✓

**C) HORSES / PONIES**

Transport expenses to be paid by the OC  competitor x. If by the OC, at per km. ✓

Stabling arrangements, from 30.08.07 to 03.09.07. Cost to be paid by. OC

competitor x 35 EURO per night

Exact dimensions of stables: 3mx3m (minimum 3m x 3m) ✓

**D) WELCOME**

The time and date of arrival of riders and horses and their means of transport must be given to the OC in order to facilitate them on arrival.

**E) LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Shuttle bus from hotel to the showgrounds

**F) VETERINARY INSPECTION**

Date (dd/mm/yy) : 30.08.07

Time : 16.00

**6. DRAW FOR THE ORDER OF STARTING (Art. 425, 456)**

Competitions other than Grand Prix, Grand Prix Special and Grand Prix Freestyle according to Art. 425

**• GRAND PRIX**

a) Ordinary draw

- b) In reverse order of the World Ranking List (in groups of five) x ✓  
(obligatory for CDI-W)

• **GRAND PRIX SPECIAL**

- a) CDIO2\*/3\* and Championships  
 • draw within groups of five in reverse order of the result of the Grand Prix (group of riders placed 26-30th to start first)
- b) CDI3\* / CDI4\* / CDI5\* X  
 • draw within groups of five in reverse order of the result of the Grand Prix (group of riders placed 11-15th to start first)

• **GRAND PRIX LEVEL FREESTYLE TEST**

- a) CDIO2\*/3\* and Championships
- b) draw within groups of five in reverse order of the results of the Grand Prix Special (group of riders placed 11-15<sup>th</sup> to start first)
- c) CDI3\* / CDI4\* / CDI5\* and CDI-W X  
 • draw within groups of five in reverse order of the result of the Grand Prix (group of riders placed 11-15th to start first)

**G) ADVERTISING AND PUBLICITY ON COMPETITORS AND HORSES**  
(Art. 136.1-2)

The competitors are or are not authorised to carry the logo of their personal sponsor on the saddlecloth in accordance with Art. 136.1-2. The Chief Steward will check that the advertising and publicity on competitors and horses complies with Article 136 of the General Regulations.

x Yes ✓

**H) OPEN SCORING**

x Yes ✓

No

**III. VETERINARY MATTERS (Art. 1004.2, 1005, 1011)**

**1. SHOW VETERINARIAN:**

Name: Dr. Arkadiy POPKOV  
 Address: Veterinary Center "Otrada", ZAO AK "Otradnoe"  
 p/o "Otradnoe", Krasnogorskiy District,  
 Moscow region  
 143 442

Email: [vet@otradaclub.ru](mailto:vet@otradaclub.ru)

Tel. +7 495 363 49 55

**2. CUSTOMS FORMALITIES**

Contact : Mrs. Irina MYAGKAYA

Address: KSK "Otrada", ZAO AK "Otradnoe"  
p/o "Otradnoe", Krasnogorskiy District,  
Moscow region  
143 442

Telephone: +7 495 739 26 07 Fax: +7 495 739 26 07

Email: irinavet@otrada.su

**3. MEDICATION CONTROL LABORATORY**

Details of FEI Approved Laboratory appointed to carry out analyses on samples collected at this event. (Vet. Regs. Art. 1021 and FEI Bulletin).

Name: LABORATOIRE DES COURSES HIPPIQUES (LCH)  
Address: 15, rue de Paradis  
F - 91370 Verrières le Buisson

Telephone: +33 1 69 75 28 28 Fax: +33 1 69 75 28 30

**4. NAME OF DOCTOR / MEDICAL SERVICE**

Name: Medical service on duty

**5. NAME OF FARRIER**

Name: Mr. Dem'yan KUPRIYANOV (RUS)  
Telephone: +7 916 623 43 83

**THE FEI CODE OF CONDUCT****FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.

2. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Avenue Mon-Repos 24, CH-1005 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: [www.horsesport.org](http://www.horsesport.org).



**A P P E N D I X**

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**TOTAL AMOUNT OF PRIZE MONEY FOR**

CDI1\*     CDI2\*     CDI3\*     CDI-W     CDIO2\*     CDIO3\*     CDIY     CDIOY  
 CDIJ     CDIOJ     CDIP     CDIOP     CDI-Ch     CDIO-Ch     Young Horses  
 Championship     Games

CDI 2\* 8 000 USD  
 CDI 3\* 30 000 USD

**TOTAL PRIZE MONEY**

	Name of Class	Amount
Competition No 1	FEI PRIX St. GEORGES (CDI 2*)	3 000 USD
Competition No 2	FEI GRAND PRIX (CDI 3*)	10 000 USD
Competition No 3	FEI PRIX INT. 1 (CDI 2*)	5 000 USD
Competition No 4	FEI GRAND PRIX SPECIAL (CDI 3*)	8 000 USD
Competition No 5	FEI GRAND PRIX FREESTYLE (CDI 3*)	12 000 USD

Distribution of prize money - min. 5 per competition, distributed to 25 % of participants.

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**FIRST DAY : Friday****DATE (dd/mm/yy) : 31.08.07****COMPETITION No 1****10.00****CDI 2\* FEI PRIX St. GEORGES**

Indicate test to be ridden and edition : FEI Prix St. Georges. Ed. 2000

Number of horses per rider : 1

Starting order : acc. To Art. 425

Total prize money + split-up : 3000 USD

1<sup>st</sup> place – 800 USD, 2<sup>nd</sup> place – 700 USD, 3<sup>rd</sup> place – 600 USD, 4<sup>th</sup> place – 500 USD,  
5<sup>th</sup> place – 300 USD, 6<sup>th</sup> place – 100 USD ✓

Entry fee : no

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**COMPETITION No 2****15.30****CDI 3\* FEI GRAND PRIX**

Indicate test to be ridden and edition : FEI Grand Prix version B Ed. 2003

Number of horses per rider : up to 2

Starting order : acc. To Art. 42 (in reverse order of FEI World Ranking List, in groups of 5 )

Total prize money + split-up : 10 000 USD

1<sup>st</sup> place – 2 500 USD, 2<sup>nd</sup> place – 1750 USD, 3<sup>rd</sup> place – 1 500 USD, 4<sup>th</sup> place – 1  
250 USD, 5<sup>th</sup> place – 1 000 USD, 6<sup>th</sup> place – 750 USD, 7<sup>th</sup> place – 550 USD, 8<sup>th</sup> place  
-350USD, 9<sup>th</sup> place – 250USD, 10<sup>th</sup> -100 USD ✓

Entry fee : no

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**SECOND DAY : Saturday****DATE (dd/mm/yy) : 01.09.07****COMPETITION No 3****10.00****CDI 2\* FEI INTERMEDIARE I**

Indicate test to be ridden and edition : FEI Intermediare I, Ed.2002

Number of horses per rider : 1

Starting order : acc. To Art. 425 (in reverse order of St.George Prix results, in groups of 5)

Total prize money + split-up : 5 000 USD

1<sup>st</sup> place – 1 200 USD, 2<sup>nd</sup> place – 1 100 USD, 3<sup>rd</sup> place – 1 000 USD, 4<sup>th</sup> place – 800  
USD, 5<sup>th</sup> place – 600 USD, 6<sup>th</sup> place – 300 USD ✓

Entry fee : no

**COMPETITION No 4****15.30****CDI 3\* FEI GRAND PRIX SPECIAL**

Indicate test to be ridden and edition : FEI Grand Prix Special. Ed.2003

Number of horses per rider : 1

Open to up to the 15 best rider/horse combinations from the Grand prix who have opted for the GPS.

Starting order : acc. to Art. 425 (draw within groups of five in reverse order of the results in the Grand Prix (group of riders placed 11-15<sup>th</sup> to start first)

Total prize money + split-up : 8 000 USD

1<sup>st</sup> place – 3 000 USD, 2<sup>nd</sup> place – 2 000 USD, 3<sup>rd</sup> place – 1 500 USD, 4<sup>th</sup> place – 700 USD, 5<sup>th</sup> place – 600 USD, 6<sup>th</sup> place – 200 USD ✓

Entry fee : no

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**THIRD DAY: SUNDAY**

**DATE: 02.09.06**

**COMPETITION No 5**

**14.00**

**CDI 3\* FEI GRAND PRIX FREESTYLE**

Indicate test to be ridden and edition : FEI Grand Prix Freestyle to Music. Ed.1 June 2006

Number of horses per rider : 1

Open to up to the 15 best rider/horse combinations from the Grand prix who have opted for the GPFS.

Starting order : according to Art.425 (draw within groups of five in reverse order of the results in the Grand Prix (group of riders placed 11-15<sup>th</sup> to start first)

Total prize money + split-up : 12 000 USD

1<sup>st</sup> place – 5 000 USD, 2<sup>nd</sup> place – 3 000 USD, 3<sup>rd</sup> place – 2 000 USD, 4<sup>th</sup> place – 1 000 USD, 5<sup>th</sup> place – 700 USD, 6<sup>th</sup> place – 300 USD ✓

**The best rider in this class will get a special prize – Cup of the Governor of the Moscow Region**

Entry fee : no

**APPENDIX TO SCHEDULE****VETERINARY MATTERS (Art. 1004.2, 1005, 1011)****1. VETERINARY ASPECTS "A"****VETERINARY REGULATIONS, 10th Edition, 1st January 2006**

(see website [www.horsesport.org](http://www.horsesport.org))

**VETERINARY EXAMINATIONS, HORSE INSPECTIONS & PASSPORT CONTROLS**

These will be carried out in accordance with the "Veterinary Regulations", Art. 1011 & the discipline rules.

**"General Regulations", 21st Edition, effective 1st January 2005 will apply:**

**Art. 139.1**

Every horse entered for any competition at CNs or CIMs (see Appendix D) in a foreign country (see GRs 141.2), and all horses entered for other CIs, CIOs, Championships, Regional and Olympic Games, whether at home or in foreign countries (see GRs 141.2), must have an official, valid FEI Passport, or a National Passport approved by the FEI and accompanied by an FEI Recognition Card and, when applicable, an FEI registration number, as a means of identification and to establish ownership.

**Art. 139.2**

Horses taking part in CNs and CIMs (see Appendix D) in their country of residence are not required to have such a passport as is mentioned in paragraph 1. All such horses must be properly registered and identifiable and, unless there is no national requirement for equine influenza vaccination in the host country and in the country of origin all horses must have a valid vaccination certificate.

**EQUINE INFLUENZA VACCINATION, VET. REGS. ANNEX VII** (except events taking place in NZL & AUS)

All horses and ponies for which an FEI Passport, or a National Passport approved by the FEI has been issued, must have the vaccination section endorsed by a veterinarian, stating that it has received two injections for primary vaccination against equine influenza, given between 1 and 3 months apart. In addition, a booster injection must be recorded as having been given within each succeeding 6 months, subsequent to the second injection of the primary vaccination. None of these injections must have been given within the preceding 7 days including the day of the competition or of entry into the competition stables.

The above are the minimum requirements for influenza vaccination. Both primary and first and subsequent booster injections should be given according to the manufacturer's instructions which will fall within the stipulation of the FEI ruling.

**SAMPLING FOR PROHIBITED SUBSTANCES (Vet. Regs. Chapter V & VI and Annex IV)**

Regular sampling is carried out in CCI3\*/4\*, CSIs (3\*, 4\*, 5\*), CIOs, World Cup Qualifiers and Finals, Championships and Games, whereas at other CIs sampling is recommended. When testing takes place, the number of horses tested is at the discretion of the Testing Veterinarian/Veterinary Delegate; however, a minimum of three is recommended (Vet. Regs. Art. 1016)

Special guidelines are applicable for events covered by the FEI Medication Control Programme (Groups I & II only).

### **MEDICATION CONTROL PROGRAMME (GROUP I & II ONLY)**

The Organising Committees of FEI events within Groups I & II are advised to charge competitors the equivalent of CHF 12.50 per horse per event as a contribution towards the costs of the MCP programme.

## **2. VETERINARY ASPECTS "B"**

### **A) HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES**

Details on compulsory health tests and, where applicable, quarantine period and protocol, etc. PLEASE APPEND SPECIMEN IMPORT LICENCES WHICH WILL BE APPLIED TO HORSES ATTENDING THIS EVENT. In case of doubt or problems, please contact the FEI Veterinary Department as soon as possible.

### **B) CUSTOMS FORMALITIES**

NFs holding an international event in their country should inform their National Veterinary Authority and their Customs Authority at least four weeks beforehand. They should request every facility to assist the movement of horses accompanied by FEI Passports, and the necessary veterinary certification at frontier crossing points into and out of their countries. (Vet. Regs. Art. 1004.2)

### **C) MCP CENTRAL LABORATORY - APPLICABLE ONLY TO GROUPS I & II**

Under the Medication Control Programme (MCP) in Groups I and II, all samples collected in accordance with Vet. Regs Art. 1016 will be analysed by the Laboratoire des Courses Hippiques (LCH), 15, rue de Paradis, F-91370 Verrières le Buisson. The central MCP Laboratory will be reviewed in June 2009. Please refer to FEI Bulletin for further information. For events other than those listed in Vet. Regs Art. 1016 or for events other than in Groups I and II, samples may be analysed at an alternative FEI listed laboratory (Vet Regs Art. 1021).

## **MISCELLANEOUS**

### **1. OBJECTIONS/COMPLAINTS (Art. 167-171)**

All complaints and objections to be valid must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

### **2. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

Full information on all special prizes for example:

Leading rider award – prizes	no
Best foreign rider - prize	no

Best home rider – prize	no
Team awards - prize	no

### **3. PRIZE - CLASSIFICATION (Art. 128, 129, 130)**

Details of system to determine the leading rider etc.  
Any other details pertaining to prize distribution.  
Acc. (Art. 128, 129, 130)

### **4. DEDUCTIONS FROM PRIZE MONEY**

Full details of any deductions from prize money must be outlined in the schedule.

This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

Up to 30 % according to the Russian Government law to be deducted. Participants will be provided with an official form indicating the amount of tax deducted.

### **5. DISTRIBUTION OF PRIZES AND INDEMNITIES (Art. 130)**

State when and where the prize money will be distributed.

Twenty-five percent of participants per competition must receive prize money. (one prize for each group of four commenced competitors or part thereof)

### **6. INSURANCES**

Details pertaining to insurance of competitors, horses etc. Responsibility of OC for damages, fire, theft etc.

All owners and competitors are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

### **7. EVENT'S ORGANISATION (Art. 114 - 115)**

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

### **8. ENTRY RIGHT TO SHOWGROUNDS (Art. 133, 1005)**

Details concerning right of entry to show grounds of owners, grooms, riders, other persons.

**FOR THE **INFORMATION** OF ORGANISING COMMITTEES  
AND OFFICIALS**



**THE INTERNATIONAL DRESSAGE RIDER CLUB (IDRC)  
THE INTERNATIONAL DRESSAGE TRAINER CLUB (IDTC)  
FEDERATION EQUESTRE INTERNATIONALE (FEI)**

**REMINDER FOR RIDERS AND TRAINERS  
REGARDING WARMING-UP AND TRAINING AREAS**

In recent years the warming-up areas have become more accessible to spectators, judges, press and media who enjoy watching skilful and sensitive riding and training methods.

Every rider and trainer must accept his responsibility to uphold the high level of horse welfare our sport has achieved.

All warming-up and training areas are supervised by officially appointed FEI stewards. Their job is to ensure that FEI regulations are enforced and riders and trainers maintain standards of riding and warming-up in accordance with art. 143 and 144 of the FEI General Regulations.

Should any spectator, rider, trainer or judge be concerned about, or feel they are witnessing rough or unfair riding or training, without delay they should immediately report the incident to the FEI Steward. The FEI Steward will then decide on the appropriate course of action including reporting the incident to the Chief Steward who will report to the President of the Ground Jury.

More detailed information regarding disciplinary procedures can be found in the FEI General Regulations, art. 174.

**FOR THE *INFORMATION* OF ORGANISING COMMITTEES****STABLE SECURITY/STEWARDING AT INTERNATIONAL EVENTS****MINIMUM REQUIREMENTS TO ENSURE IMPLEMENTATION OF  
VRs Art. 1005.2.5, Annex X****1. ACCESS TO STABLE AREA**

The stables must be completely enclosed within a suitably restrictive perimeter (stable area) which will act both as a deterrent to the admission of unauthorised persons and to the exit of horses. The area must be sufficiently large to allow horses to be evacuated from the stables in an emergency but still remain within the confines of the perimeter.

Whenever possible the stable area must include only stables; lorries, caravans, etc., should not be permitted within the area unless specifically needed as accommodation for horses and/or grooms.

Access to stables must be limited to those persons indicated in VRs Art. 1005.2.5. It is essential that the official issuing authorised access be a responsible person of seniority within the Organising Committee.

**2. CONTROL OF ACCESS**

A control system must operate at all entrance gates so that there is an efficient and reliable method of identifying those who enter and leave the stable area at any time.

Extra vigilance must be used in establishing the identity of persons and reasons for entering the stables during the night.

**3. STEWARDING OF STABLE AREA**

At least one stable steward, directly responsible to the Chief Steward, must be present or readily available in the vicinity of the stable area 24 hours a day during the entire duration of the event. He may be assisted by deputies as required. The steward/deputies must regularly patrol the stable area, without establishing any predetermined pattern, to discourage any form of illegal practices or abuses to horses. Any misdemeanours must be reported immediately to the stable steward who must, in turn, report to the Chief Steward.

The duty of the stewards is therefore to safeguard the welfare of the horses and to prevent any form of illegal practices.



#### **4. GROOMS**

It is appreciated that grooms wish to remain with their horses during the night. Only grooms duly registered with the OC are permitted to do so.

The Person Responsible must ensure that his/her grooms, or any other authorised persons with access to his/her horses, are familiar with the security and stewarding procedures operating at the event attended.

#### **4. MOVEMENT THROUGHOUT EVENT GROUNDS**

Movement of horses between the stables, practice, grazing and main arena must be strictly controlled. The optimum layout for Jumping and Dressage disciplines is attached. It is appreciated that flexibility will be required depending on the requirements of other disciplines.

#### **5. STEWARDING OF PRACTICE ARENA**

The Chief Steward must ensure that all practice arenas are adequately stewarded all the time that they are officially open. He must also ensure that these arenas are subject to random control when they are officially closed.

#### **6. GRAZING AREA**

It is recommended that a grazing area be provided at all outdoor events, and that this be subject to random control. If available, horses must only be grazed or walked in hand within this area.

The Foreign Judge/TD at events will be specifically asked to check that the relevant requirements are met as reasonably as can be expected, depending on the discipline, and to indicate clearly any shortfalls, following which consideration may be given to altering the category of the event in future.

**FOR INFORMATION PURPOSES****SPECIAL GUIDELINES FOR VETERINARY ASPECTS**

The section of the Checklist entitled "Veterinary Aspects" is comprised of four sections as follows:

**1. Veterinary Aspects "A" (see page 5)**

This page **must be published verbatim** in all schedules. It refers to:

- veterinary examinations, horse inspections and passport controls;
- equine influenza vaccination (note: some events take place, either at venues or in countries which impose more stringent equine influenza vaccination requirements than the FEI. Any deviations from the FEI requirements must be clearly indicated as an addition to the text in Veterinary Aspects "A" which must be published verbatim in the schedules
- sampling for prohibited substances;
- Medication Control Programme.

**2. Veterinary Aspects "B" (see page 6)**

This page **must be fully completed** and **returned to the FEI** with the Draft Schedule.

**3. Code of Conduct (see page 9)**

This page **must be published** in all schedules and it is recommended that it also be published in all programmes of international events.

**4. Order Form for FEI Sampling Kits (see page 20)**

The MCP is effected in Groups I and II, by Testing Teams of veterinarians and technicians and by Laboratories all directly instructed by the FEI.

At international events outside the MCP area or at those which are covered by the MCP but at which sampling is required when the Testing Teams are not present, the Veterinary Commission/Delegate will operate in accordance with Vet. Regs Chapter VI.

To provide for this eventuality, FEI Sampling Kits should be ordered directly on the form provided, from:

LABORATOIRE DES COURSES HIPPIQUES (LCH)  
15, rue de Paradis  
F - 91370 Verrières le Buisson  
Telephone: +33 1 69 75 28 28  
Telefax: +33 1 69 75 28 30

**Orders must be received at least two months in advance of the date required.** Any kits ordered, other than by FEI appointed MCP Testing Veterinarians, will be invoiced directly by LCH.

NFs are encouraged to stock an adequate number of sampling kits for use by organisers of international events.

**TO BE USED BY NATIONAL FEDERATIONS AND  
ORGANISING COMMITTEES TO ORDER MEDICAL  
EQUIPMENT REQUIRED FOR MCP**

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## FEI SAMPLING KIT ORDER FORM

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TO: Dr Yves Bonnaire, Directeur  
LABORATOIRE DES COURSES HIPPIQUES (LCH)  
15, rue de Paradis  
F-91370 Verrières le Buisson

FAX: +33 1 69 75 28 30

CC: FEDERATION EQUESTRE INTERNATIONALE  
Dr Frits Sluyter  
Administrator of Medication Control Program  
Avenue Mon-Repos 24  
CH-1005 Lausanne

FAX: +41 21 310 47 60

(Please print or type)

### **ORDER FORM** (National Federation / Organising Committee)

Competition

OC / NF

Contact Name

Contact Address

City

Country

Phone

Fax

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Please invoice the following order to NF / OC as above :

**FEI/LAB KITS indicate number required**

1 kit per horse to be sampled  
(including syringes, needles, etc...)

Date:

Signature: .....

**Please allow 28 days for delivery**

**FOR INFORMATION PURPOSES**

Effective as of 15 January 2007



For the information of NF's and Organising Committees of CDI's

**SANCTIONS AGAINST CDI ORGANISING COMMITTEES  
BREAKING FEI RULES****Arena advertising (Article 429):**

Advertising on arena fence exceeding stipulated maximum 44 meters.

1. Warning letter and financial fine of CHF 5.000 per meter in excess.
2. If second violation occurs, the event will not be granted CDI status at the next application to FEI calendar.

**Foreign Judge (Article 437):**

Use of only 2 Foreign Judges at CDI3\*/CDIOs without receiving exemption from FEI.

1. Warning letter.
2. If second violation the event will not be granted CDI status at next application to FEI calendar.

**FEI Dressage Committee**

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**FOR INFORMATION PURPOSES**

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**PHOTOGRAPHS  
GAMES AND CHAMPIONSHIPS**

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Please remember to provide the FEI with photographs of your event.

Your photos are needed for the publication of the results of the Games/Championships in the FEI Bulletin and the Awards Ceremony to be held during the annual FEI General Assembly.

**Criteria for Photographs**

- Photos must be taken by an accredited photographer
- Photos of individual winners in each discipline (1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place)
- Photos of team winners in each discipline (1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place)
- Each photo must have a legible caption
- Please address photos to Wiveka Lundh, Commercial Department

Thank you for sending us your photos as soon as possible after your event so that they can be published in the corresponding Bulletin.

**FOR INFORMATION**

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**BASIC PRESS FACILITIES  
Requirements from the International Alliance of Equestrian  
Journalists (IAEJ)**

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Helping the media to provide good coverage for your competition is one of the cheapest forms of publicity available. Stories in newspapers, magazines or on the radio or television will do a lot for your event, for your sponsors and for the overall visibility of equestrian sport in your area. While media requirements at the top levels can be elaborate, attention to some very simple and easy details can do a lot to help the media exposure of even the smallest competition.

- Programmes, starting orders, course plans and results must be available at all times. The media must be given priority in the distribution of final results.
- A small, reserved working area should be available. This can be a small room or a separate space within the secretariat or show office.
- At least one telephone line must be exclusively available for the media and must be accessible for modem. It does not have to be for free, but available for the media. It can be difficult for the media to find a suitable phone for connecting a laptop so this is a very helpful thing to provide.
- One telefax must be available. As above, it does not have to be for free.

Journalists can pay for their phone calls, but it does need to be available.

- Press stand. Some seats should be reserved for the media close to the competitors.
- Press officer. Even in the smallest show, there should be somebody aware that the media might show up and need some help. Within the organizing committee, somebody should be responsible for answering questions from the media if needed (including on the telephone) or to organize a press conference.
- Access to the warm-up areas. It is essential that journalists and photographers have a chance to contact the riders for interviews, photos etc., and this is best done near the warm-up area.
- Parking. At least for the photographers who have to carry heavy equipment, there should be a possibility of getting into reserved parking areas next to the competition venue.
- It would be helpful if accredited press have the opportunity to have some food and drink readily available.